

THE CHANCELLOR

Omissis

DECREES

Art. 1 Call

The public competition for admission to the 2nd level master course named “**Progettazione d’eccellenza per la città storica. Dalla cultura del recupero alla cultura dell’innovazione**” (Design for the historic city. From the culture of rehabilitation to the culture of innovation), based at the Department of Architecture, for the academic year 2016/2017, is hereby announced.

Admission to the master course is limited to a maximum of 25 students and it will take place only with a minimum number of 5 students.

Art. 2

Objectives, procedures and location of the course

The master course aims to provide the necessary competence for planning, designing, managing and building interventions, including complex ones too, regarding urban regeneration and new architecture in historical contexts. The course investigates issues concerning conservation, management, enhancement and rehabilitation of architectural heritage. The course focuses on in-depth examination of techniques for historical-critical interpretation of contexts and buildings. Architectural, structural and services design in historical urban contexts, as well as financing, managing, marketing and communicating the regeneration of the European historical city will be addressed. All to be considered in an international framework within the European historic city.

The Master course will emphasize an integrated and multidisciplinary approach to designing and building new architecture within historical contexts, promoting a continuous interrelation among theory practice and design investigations.

The office responsible for students’ enrollement is “Ufficio Scuole di Specializzazione e Master dell’Università degli studi di Napoli Federico II”.

The University structure responsible for the administrative and accounting management of the course is “Dipartimento di Architettura dell’Università degli Studi di Napoli Federico II”.

Art. 3

Admission Requirements

In accordance with the regulations of the II Level post graduate Master Course in “**Progettazione di Eccellenza per la città storica, Dalla cultura del recupero alla cultura delle innovazioni**” the candidates, that are entitled to participate in the competition, for admission at the risk of exclusion, must have a (5 years) degree in Architecture as provided for by the previous regulations, or alternatively be in possession of a postgraduate degree in one of the following degree classes LM-4 (Architecture and constructional engineering); LM-23 (Civil engineering); LM-4 c.u. (Architecture and constructional engineering – quinquennial)

The competition is also open to candidates with qualifications from foreign universities that have equivalent validity in Italy in accordance with norms in force.

The enrollment of non-European citizens resident abroad has to comply with norms in force and particularly with the necessary release of National Visa for a stay related to study reasons.

Lacking these requirements the Università degli Studi di Napoli Federico II can at any time dispose the exclusion of the candidate from the admission procedure with a motivated action.

Art. 4
Presentation of Applications

To be admitted to the competition, the candidates must send their application letter with required documents to the “Magnifico Rettore dell’Università degli Studi di Napoli Federico II” of “Federico II” University, Naples- Ufficio Scuole di Specializzazione e Master- Via Mezzocannone, 16 – 80134 – Napoli. The application letter (**Form 1**), downloadable from the web site of the University at http://www.unina.it/documents/11958/12512959/Progettazione_Eccellenza_02_Bando.pdf , shall be signed by the candidate, on penalty of exclusion, and sent together with the below specified enclosures, **by – and no later than – 12.00 am of 18 September 2017**, with one of the following options of delivery:

1. **Hand delivery** to the “Ufficio Scuole di Specializzazione e Master, Via Mezzocannone n. 16, 80134 – Napoli, on the following days and hours:
 - Monday, Wednesday, Friday: from 9:00 am until 12:00 pm
 - Tuesday and Thursday: from 9:00 am until 12:00 pm and from 02:30 pm until 04:30 pm
2. **Mail service, Post, Express Courier or other equivalent:** in this case the envelope containing the application letter (**Form 1**) and Annexes, shall list the following:
“Concorso Pubblico per l’ammissione al corso di Master in **Progettazione d’eccellenza per la città storica. Dalla cultura del recupero alla cultura dell’innovazione - INOLTRO URGENTE** – Ufficio Scuole di Specializzazione e Master dell’Università degli Studi di Napoli Federico II, Via Mezzocannone n.16 -80134- Napoli”

**The application, together with all attachments, must also be sent by e-mail
at segreteria@masterneapolis.org, by – and no later than – 12.00 am of 18 September 2017**

The admission office will not accept any application letter received after 12:00 pm of 15 January 2016. For the applications sent by post or courier, the date and time of the actual receipt at the Admission office shall be conclusive, and not the postmark. The admission office will not be responsible for any delay or lost by mail, courier or equivalent service chosen.

The application letter (**Form 1**) must be presented with the following documents:

1. **a copy of a valid identification document (both sides), duly signed;**
2. **publications;**
3. **curriculum Vitae et Studiorum:** including a description of the candidate's cultural and professional profile, design research, participation in postgraduate courses;
4. **other qualifications:** specialization courses, research doctorate (PhD) and other scientific and professional qualifications; in original or copies with a declaration of authenticity as per Italian Law paragraphs 19 and 47 of D.P.R. n.445/2000
5. **portfolio of design work** consisting of a maximum of nine (9) A3 pages bound and printed on one side only, in "landscape" format, which illustrates a selection of projects developed by the candidate;
6. **descriptive list of all submitted documents.**

Only Candidates whose diploma (5 years degree) was awarded abroad must enclose an official translation in Italian of the educational qualification, certified by the competent Italian authority in the territory of the country where the qualification was awarded, in order to allow for equivalence evaluation of the title by the Admission Examination Board as envisaged per paragraph 3.

Each publication submitted should have indication of the candidate's name and surname; furthermore, in case of multiple authors for the same work the name of the candidate should be highlighted.

The publications, moreover, shall be certified, at risk of not being evaluated, in accordance with one of the following procedures:

A) original copy;

B) carbon copy, with enclosed self-drafted affidavit, in accordance with paragraphs 19 and 47 of the Italian law D.P.R. 28 December 2000, n.445 and following modifications and additions, which shall certify compliance with the original publication. Such statement shall be signed by the candidate and presented with the copy of an ID card, that has to be attached at the bottom of the carbon copy of the original publication.

The Administration has the right to verify the authenticity of the statements given by the candidate. Therefore **the candidate shall provide the Administration with all necessary data for appropriate verification.**

In case of incomplete statements the examination Board has authority to request the candidate for additional information and/or clarifications. Moreover we do point out that mendacious and false statements are a criminal offence.

The **application for admission (form 1)** is downloadable from the University web site at the address www.unina.it and available also at the Ufficio Scuole di Specializzazione e Master located in Via Mezzocannone, n.16 - Napoli. If it is correctly filled in, printed and signed, it shall have value of self-certification (in accordance with the Italian law D.P.R. 28 December 2000, n.445 and following modifications and additions) for the qualification required for admission and for all other qualifications to be valued in accordance to paragraphs 3 and 6 of the present announcement for admission. **Therefore, the candidate shall provide with accuracy all required elements to allow the Administration to carry out appropriate checks. Mendacious and false statements are a criminal offence.**

In the application form the candidate's address, selected for the delivery of any communication regarding the competitive exam for admission shall be evident and the candidate will be responsible to inform the administration about any change which should occur at a later stage (show street, civic number, city, post code, province, state, telephone number and email address). It is advised **to show a phone line number and an email address.** The administration does not take any responsibility in case the candidate cannot be found or correspondence with the candidate is lost for an incorrect address provided, or for failure or delay in communicating the change of the address shown in the application.

Art. 5 Board of Examiners

The Board, nominated by the Scientific Board of the Master's Course, is appointed by Chancellor's decree and shall be composed of staff from scientific sectors that belong to the disciplines related to the Master's course.

Art. 6 Exam and evaluation of qualifications

The competition for admission to the university postgraduate 2nd level Master course in "Progettazione d'eccellenza per la città storica. Dalla cultura del recupero alla cultura dell'innovazione"("Design for the historic city. From the culture of rehabilitation to the culture of innovation") is based on qualifications and exam. In order to establish a merit ranking the board of examiners has at his disposal per each candidate **50 points, of which 20 for the oral examination, and 30 for the evaluation of the titles.**

The oral examination is intended to assess the overall candidate's cultural profile and experience through a discussion on the curriculum vitae and the portfolio, the past experiences and scientific publications. The candidate will be eligible if he/she will receive at least 10 points on the provision of 20 point.

The oral examination will be held on 25 September 2017 at 9:30 am at the Office Area Didactics of the Department of Architecture, II floor, Palazzo Gravina, Via Monteoliveto n. 3 in Naples.

Candidates that are unable to reach the venue for the interview, will be able to take the test through

Skype connection (video call), by sending a reasoned request to the Ufficio Scuole di Specializzazione e Master dell'Università degli Studi di Napoli Federico II in Via Mezzocannone, n. 16 by 12:00 pm on 18 September 2017. The Skype interview will be held the same day and at the same time as the interview in presence on 25th September 2017 at 9:30 am. Those candidates who will not be able to connect, for any reason at the time and on the day of the interview, will be considered absent.

On 21 September 2017 the list of candidates admitted to the interview will be announced on http://www.unina.it/-/1024733-ma_ar_progettazione-d-eccellenza-per-la-citta-storica-dalla-cultura-del-recupero-alla-cultura-dell-innovazione. Such notice will have value of official notice of convocation. Personal communications will not be sent. Therefore, interested candidates must be present, without further notice, in order to support the Concurrency test, on the day and at the venue or on Skype as specified above. Candidates will be eligible to take the test with one of the following valid documents recognition: identity card, driving license with photo, passport, card postal code, acknowledgment card issued by the State Administrations, weapons harbor.

The absence of the candidate in the day, place and time of the test will be considered as renunciation whatever is the cause.

For the assessment of qualifications, the Board will use the following criteria:

- | | | |
|----|---|------------------------|
| a. | Postgraduate specialisation and doctorate PhD | up to 8 points |
| b. | Postgraduate courses | up to 4 points |
| c. | Overall cultural profile deriving from the curriculum vitae, the submitted design documentation, from publications and other qualifications | up to 18 points |

Art. 7

Publication of the merit ranking

The merit ranking will be formulated, in accordance with the previous article 6, following the decreasing order of the score obtained by each candidate. If, after the assessment of qualifications, there should be two candidates with the same score, the younger candidate shall have precedence. The administration, with a Chancellor's decree, once verified the regularity of the exam procedure, will approve the proceedings and the final merit ranking.

The final merit ranking shall be published on 2 October 2017, in accordance with the procedures mentioned at the following article 13. Publication of the list will have official validity and notification shall not be provided through personal communication.

Time limit for possible appeal will take effect from the web publication on the official site of the University. Candidates profitably positioned in the above mentioned ranking will be admitted to attend the course,

Art. 8

Enrolment fee

The enrolment fee is € **1.500,00**, which includes the insurance cost for the enrolled individuals, to be paid in 2 instalments, each of € **750.00 in addition to € 140,00 for the regional tax for** the right to university studies. (the first instalment must be paid on acceptance of enrolment; the second one by 31/03/2018).

The receipt proving the payment of the second instalment must be delivered to the Ufficio Scuola di Specializzazione e Master within the seven following days after the payment.

Art. 9

Enrolment of the selected candidates

The admitted candidates, by 12.00 pm of 16 October 2017, must indicate their formal acceptance of participation in the course (failure to do so shall result in exclusion) by presenting at the “Ufficio Scuole di Specializzazione e Master” the following documents:

- a. Application with stamps of the value of € 16,00 on the enrollment form issued by “Ufficio Scuola di Specializzazione e Master” and also disclosed by web site www.unina.it;
- b. two identical signed photographs,
- c. a front and back copy of a valid identification document, accompanied by the original to be shown for inspection;
- d. receipt of payment of the first instalment for enrolment on the master’s course of € 750,00 and the regional tax of € 140,00;
- e. for non-European citizen resident abroad: national visa for long stay issued by the competent Italian diplomatic-consular representation

Incomplete documentations or documentation received by post or fax will not be taken into account consideration. The payment of taxes does not constitute enrolment .

The Administration, may proceed with verification of declarations of the candidates and act in relation to outcomes.

The admitted candidates who will have not provided for the enrolment by the above mention deadline will be considered to have waived their right to enroll.

Resulting vacant places will be filled in accordance with the ranking list of suitable candidates and with the procedures mentioned at the following article 10.

Art. 10

Enrolment of suitable candidates

Vacant places, resulting by quitclaim or missed enrolment, within the deadline, in accordance to the envisaged procedures of the previous article, will be available for the candidates resulting suitable in accordance to the final ranking list.

For this purpose the “Ufficio Scuola di Specializzazione e Master” will notify, by means of first announcement published on **18 October 2017** and if required by further announcements made every three days, the number of vacant places and the names of candidates entitled to enroll, in accordance with the procedures at the following article 13.

Candidates resulting suitable who are entitled to enroll will have to present at the Ufficio Scuola di Specializzazione e Master the same documentation as required for the selected candidates.

After the deadline mentioned in each announcement, the suitable candidates who will have not provided for the enrolment will be considered dropout.

Each announcement will be considered official notification and there will not be any personal communication to individuals concerned.

Art. 11

Duration and didactic organization of the Master Course

The Master Course consists of a total of 1500 hours (of which 750 hours of design research in studio and lectures and 750 hours of individual independent study and research), corresponding to the acquisition of 60 university credits by the enrolled candidates.

The hours and credits are divided among four workshops and include hours devoted to independent study and research time:

- Design research studio + final exam: hours 375 – credits 30;
- Historical-critical research studio: hours 200 – credits 15;
- Visual arts studio: no. hours 50 – credits 5;
- Financial and administrative sustainability studio: hours 125 – credits 10

The course will be articulated on five working days per week with obligatory attendance.

The maximum allowed number of absences is equal to 20 percent of the hours of design research and lectures in studios, as established by the course rules. The number of credits for each studio is comprehensive of the hours dedicated to independent study and research time.

The Master Course envisages intermediate advancement verifications.

The educational offer of the Maser Course is articulated in four different components:

- 1) “Frontal” educational activities (lessons, lectures etc.)
- 2) Design seminars and workshops
- 3) Individual study, research and design experimental activities

The Course will also envisage further training activities to be organized in internship at professional offices, companies and public authorities in the design and construction sector in relation to designing and building interventions in historic centers, or similar activities to be performed at the University of Naples Federico II.

In the different phases of its development the Master Course will take advantage of contributions from both internal professors and external high qualified experts from the international sphere, who will be involved not only as lecturers but also as critics and design tutors.

The teaching activities, which will also benefit from the contribution of Italian and foreign tutors and professors, will favor seminar and workshop activities by comparison to more traditional teaching contributions in order to involve the participants in a complex and interdisciplinary design research.

The final exam will consist in a public discussion of the designs developed in which each student will presents his work in front of a panel of jurors, to prove a complete acquisition of the theoretical and practical contents of the course and a full mastery of the disciplinary tools of architectural design in historical contexts.

Art. 12 Academic title accomplished

The academic title of the Master diploma is awarded following a final exam.

To be admitted to the final exam the candidate must have accomplished the following requirements:

- 1) Attendance for at least 80% of a total amount of teaching hours.
- 2) The development of the assignments required by the single disciplinary studios.
- 3) The internship

The final exam for the awarding of the Master Diploma will focus on the design thesis developed by each participant.

As already mentioned the design thesis will be discussed with a Committee of professors of the Master Course.

The Master Diploma will be awarded to the participants who will pass the final exam.

The Master diploma is equivalent to 60 educational credits, usable as per enforce norms.

Art. 13
Publications procedures

The present competition announcement and all the related acts will be made public exclusively by website publication at the official University website under the item “**Albo Ufficiale dell’Università degli Studi di Napoli Federico II**” at the following address www.unina.it. The website publication at “Albo Ufficiale dell’Università degli Studi di Napoli Federico II” has the value of official notification under all aspects and there will not be any personal communication to the interested individuals.

Art. 14
Access right

All candidates will be guaranteed access to the documentation concerning the competition procedure in accordance to the enforce norms. These right will be exercised as per established procedures in accordance to the University Regulations in force referring to norms related to administrative procedures and rights of access to official documents, issued with Dean Decree n. 2294 dated 2nd July 2010.

Art. 15
Managing of personal data

In respect of Law n. 196 of 30th June 2003, we inform the candidate that the University will be responsible for the management of personal data in accordance to the above mentioned law and to all internal Regulations implementing the norm of protection of personal data used by the University which was issued with Rector Decree n. 5073 of 30th December 2005 and Rector Decree n. 1163 of 22nd March 2006 respectively related to the implementation of the personal data protection code and the treatment of sensible and judicial data.

Art. 16
Person in-charge of the procedure

The head of the Ufficio Scuole di Specializzazione e Master at the University of Naples Federico II is responsible for all duties related to the present competition procedures which are not under the competence of the Board of Examiners.

For what is not envisaged under the present article, we refer to the regulations established by law 7th August 1990, n. 241 and following modifications and integrations and to the related Regulation of implementation approved with Dean Decree n. 2294 of 2nd July 2010.

Art. 17
Ban of simultaneous enrolment

It is forbidden the simultaneous enrolment to other study courses, in respect of the University Didactic Regulation and of other orders in force for this subject.

Art. 18
Final and protection norms

Candidates who will not comply with norms of this announcement will not be able to participate in the admission procedure and will not have the right to be enrolled.

For what not expressly provided by the present announcement we do refer to instructions included in the Functioning Regulations of the II Level Master in “Progettazione di eccellenza per la città storica. Dalla cultura del recupero alla cultura dell’innovazione”, as well as instructions in force for the subject

THE RECTOR
GAETANO MANFREDI

